

**Ocean Beach and Yacht Club**  
**OBYC Improvements Committee**  
**PO. Box 92**  
**Lavallette, NJ. 08735**

Instructions for submitting The OBYC Improvements Application.

Please use the following check list for submitting the Improvement Application to The Ocean Beach and Yacht Club.

Please submit the following information along with the improvement Application:

Requirements to construct a new dwelling:

1. 2 Certified copies of the Architectural Drawings of the proposed new dwelling.
2. 2 Certified copies of the plot plan/survey locating the proposed dwelling on the lot.
3. 2 Certified copies of the Flood Elevation Certificate.
4. 2 Copies of the existing survey.
5. A signed copy of the Hold Harmless Agreement.
6. A signed copy of Construction Affidavit.
7. A check in the amount of \$ 125.00 made payable to the Ocean Beach and Yacht Club.

Requirements for raising the existing dwelling:

1. 2 Certified copies of the foundation drawings showing the location of the entry stairs and landing platform.
2. If a new Deck is proposed, please submit 2 certified copies of a plot plan/survey locating the deck.
3. 2 Certified copies of the Flood Elevation Certificate.
4. 2 copies of the existing survey.
5. A signed copy of the Hold Harmless Agreement.
6. A signed copy of the Construction Affidavit.
7. A check in the amount of \$ 125.00 made payable to the Ocean Beach and Yacht Club.

If you have any questions or need additional information please feel free to contact Allan May at [allanmay19@gmail.com](mailto:allanmay19@gmail.com) or by Phone at 732-252-7477.

Please forward the Application Package to:

OBYC

Attn: Allan May  
PO. Box 92  
Lavallette, NJ. 08735

Thank you for your cooperation,  
Allan May, OBYC Improvements Coordinator

Winter Mailing Address:

Allan May  
109 North Forrest Drive  
Milford, PA. 18337

You may also contact me for an appointment at the clubhouse to drop off the application at [allanmay19@gmail.com](mailto:allanmay19@gmail.com) or by phone at 732-252-7477.